



Example of Youth Leader Job Description

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Our innovative and growing company is looking to fill the role of youth leader. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for youth leader

- Actively manage performance of grantees and programme portfolio including fiduciary risk strategy
- Assess grantee capacity building needs on an ongoing basis and provide direct or facilitated technical assistance on a range of topics including industry- specific expertise, business operations and scaling strategy, fiduciary risk management
- Support monitoring and evaluation of grant portfolio and individual grants to identify and facilitate technical assistance, to initiate course corrective actions and to generate knowledge
- Maintain a professional schedule to devise, develop, coordinate and implement multi-county, regional and statewide programs (including related events) as appropriate in their program areas
- Assist county and area staff through training, coaching and support in evaluating and reporting on outcome-based programs
- Encourage and assist recently employed personnel to develop and implement a Professional Development Plan
- Work with the Regional Director in evaluating applicants for county and area positions
- Participate in program planning conferences scheduled through the Assistant Dean's office
- Maintain communication with Regional Director and Assistant Deans through written and oral reports
- Lead and manage the day-to-day operations of the State 4-H Headquarters,

Qualifications for youth leader

- High school diploma or GED and minimum of two years related
- High school diploma or GED and minimum of six months related
- Current American Red Cross certification in First Aid / CPR / AED and/or EMT
- Excellent understanding of Environmental/Conservation/ Outdoor Recreation Education
- Strong teaching skills and group facilitation skills
- Lifeguard Certifications and certification as a Lifeguarding instructor and ability to certify others