



Example of Youth Leader Job Description

Powered by www.VelvetJobs.com

Our growing company is looking for a youth leader. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for youth leader

- Lead the development of planning effective, strategic 4-H Youth Development communication and marketing efforts to reach target audiences and meet new and established 4-H programming initiatives
 - Provide leadership in budget development, budget implementation and fiscal management of the 4-H Youth Development program area
 - Make personal contact with youth members through meeting with, phone calls and attendance at their extra-curricular activities
 - Order curriculum and supplies for youth programs as needed within budget
 - Ensure that the Child Protection Policy is observed in all youth ministry settings
 - Under the direction and programmatic oversight of the Supervisor, assist in the development of innovative educational programs and strategies for the 4-H Youth Development program area to meet identified needs and diverse interests of participants and volunteers
 - Assist in research, identification, creation and/or selection of existing resources necessary to implement initiatives and projects
 - Provide leadership for the development of staffing plans that support educational programming efforts
 - Assist with the creation of program materials to address identified needs
 - Assist in making programmatic changes based on program evaluation outcomes and to meet changing local priorities
-

- Assist in structuring programs to meet the needs of diverse program participants
- Provide supervisor with program related information to assist in the budget development process
- May provide input to planning unit budget based on program feasibility needs and assist in identifying opportunities for 4-H fund development activities
- Provide low complexity limited tasks to plan the educational program and implement the program budget
- Master's or Equivalent Education (BS/BA + 4 yrs
- High school diploma or GED and minimum one year related experience