



Example of Workshop Manager Job Description

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Our company is looking to fill the role of workshop manager. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for workshop manager

- Have proven hands on experience of workshop management relating to HGV repair and maintenance
- Possess a strong understanding of current ADR, DVSA & FTA regulations & requirements
- Technical qualification, minimum HNC/HND level in relevant discipline, Mechanical, Chemical or Automotive Engineering equivalent
- Previous hands on technical qualification (City & Guilds or NVQ qualified technician) or proven experience repairing & maintaining HGV
- Be able to work well under pressure and have the ability to manage multiple priorities
- Evidence of previous performance in which strong technical and practical engineering skills have been demonstrated
- Good understanding of commercial aspects of vehicle maintenance activities
- Full responsibility for the teams deliveries
- Continuously improving the operation by monitoring and improving on relevant performance indicators
- Developing your coworkers securing that critical and strategic competencies are developed and maintained at all times

Qualifications for workshop manager

- Ensuring the team work effectively and harmoniously within the work-shop
- Minimum 5 years experience in Sales function- Good understanding of sales & distribution business and able to contextual with channel stretegic direction

role.- Self motivated and having high standard work ethic

- Bachelor to Master level education in a relevant field or equivalent experience
- PMI or similar certification is required
- Must have a clear background managing workshops and corporate training