Our innovative and growing company is looking for a wintel system administrator. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for wintel system administrator

- Apply modern technology and process to improve system supportability, recoverability, availability and performance
- Provide operational excellence and skills for OS and system software to support various project phases (requirement gathering, design, procurement, implementation and hand-over to operations)
- 24*7 Support environment under flexible work environment
- Respond to support emails, phone calls and alert notifications in timely manner and do the needful follow-ups/handovers
- Support a 24/7 work environment under a flexible work arrangement
- Lead designs, specifications and work plans that meet or exceed established business and technical design requirements, approved architecture and technical standards, quality assurance, service levels, and continuous improvement goals
- Look for ways to improve the infrastructure environment in regards to security, stability and sustainability
- Provide mentorship to junior and operations staff helping to resolve issues as required
- Bring a solid understanding of current best practices and industry standards
- Participate in root cause analysis of high priority (P1 & P2) operational failures

Qualifications for wintel system administrator

- 5+ years' experience providing infrastructure server system administration services
- Proficiency in Microsoft Server 2003/2008/2012/2016, certifications beneficial
- Proficiency in Microsoft Exchange 2007/2010/2016, certifications beneficial
- Proficiency in VMWare software and virtual infrastructure and server implementation, certifications beneficial
- Proficiency in provisioning and support of Microsoft Cloud/Azure services (O365, Exchange)