



# Example of Windows Server Job Description

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Our innovative and growing company is hiring for a windows server. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for windows server

- Support and maintain Anti-virus solution(s)
- Perform incident response and break-fix triage for infrastructure system issues
- Partner with the business to fulfill requests for service
- Execute and improve vulnerability and resiliency management programs including patch management, infrastructure testing and other proactive maintenance tasks
- Develop and utilize scripts to automate repetitive tasks
- Be available when on call to provide support after hours
- Should be willing to participate in non-standard working-time models
- Be actively involved in automating and improving the already established Server Build processes
- Provide day-to-day oversight of the Server operations environment, with a focus on continuous service improvement
- Being available to perform tasks outside normal business hours and on weekends being on call for at least two weeks per quarter

## Qualifications for windows server

- Document technical requirements, develop and oversee project plans and implement change control procedures
- Metrics/Executive Reporting experience required
- Experience with development and execution of OS patching processes

- Minimum of 3-5 years of relevant IT experience
- Experience with MS Windows 2008, 2012 Operating Systems, MS Cluster Services, HA, DFS, FTP, File and Print Sharing, Security Patching, File Server Migration