



# Example of Windows Server Administrator Job Description

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Our company is looking to fill the role of windows server administrator. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for windows server administrator

- Design, Administer and support on-premises WinTel/VM servers
- Work with outsource provider to ensure they are enabled to meet SLAs and KPIs per supplier contract
- 24x7x365 support, priority response for high priority applications and related systems
- Monitoring the environments via Nagios, Solar Winds, HP-OM and other means
- Work with teams like Network and Security to ensure the server environment is secure and performing satisfactorily
- Lead Windows server maintenance efforts
- Cross-training of less experienced staff and offshore outsourced staff
- Provide installation hardware, OS and software support for mission and baseline application servers to include but not limited, to all NEC-R supported versions of Microsoft server
- Monitor, analyze, and take corrective action on any abnormalities of system, security, and application event logs
- Configure network printers/queues

## Qualifications for windows server administrator

- 3+ years of working experience managing IT enterprise Physical &VMware Windows servers & services, HP model is a plus

- Understanding of Performance Analysis and Troubleshooting tools (Splunk, ExtraHop, NetMon )
- Strong experience in Windows system administration
- Experience designing and deploying enterprise virtualization technologies
- Experience designing, procuring, and deploying enterprise data storage architectures (ie