Our growing company is searching for experienced candidates for the position of web content editor. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for web content editor

- Perform an audit of client's legacy digital properties to identify where old brand images currently exist in support of a formal tracking and removal initiative
- Initiative includes a review of legacy digital assets used for Web and social platforms
- Inventory each page across digital platforms and websites
- Content revision
- Create new webpages for the DE marketplaces based on a schedule of work with a defined time period
- Execute quality plans (UAT)
- Reporting of issues and bugs in a detailed and timely manner, working closely with various international development teams and local stakeholders to ensure swift resolution
- Work closely with Audible product marketing, design, merchandising and tech teams to deliver the best possible customer experience
- Edit and translate content submitted by a network of national integration experts based on agreed editorial guidelines and publish them on the EWSI
- Coordinate larger translations with external service providers

Qualifications for web content editor

- Accuracy in execution
- Bachelor's Degree (B.A./B.S.) from four-year college or university in

- Must have comprehensive knowledge and experience using the Site CORE plugin
- Passing score on knowledge assessment test
- Fundamental understanding of undergraduate level math and/or physics and applicable vocabulary in Spanish
- Copyedit experience