



## Example of Water / Wastewater Job Description

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Our innovative and growing company is looking for a water / wastewater. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

### Responsibilities for water / wastewater

- Identifying sources of, and soliciting and obtaining from same, bids and quotes in support of integrated delivery pursuits and projects
- Working with the design and construction teams to contract with sub-consultants, construction subcontractors, and engineered equipment / material suppliers
- Receipt and commercial evaluation of proposal, and the administration of the subcontracts through completion and close-out
- Working with the Procurement and Operations Support Managers to develop and maintain policies and procedures as related to construction subcontracting and purchasing
- Ensuring that procurement procedures are being adhered to
- Together with the Estimating Manager, Project Controls Director, Procurement Manager and Operations Support Manager, maintaining a master vendor database
- Understanding and supporting pursuit and project schedule requirements
- Tracking pursuit and project schedules
- Support and monitor progress on each pursuit
- With the Integrated Delivery Project Manager (ID PM), determine the need for, and assigning pre-bid meeting attendees as may be necessary

### Qualifications for water / wastewater

- Strong team leadership experience or proven potential

- Minimum 10 years in a management role, with profit/loss and personnel responsibilities
- Experience must include construction on EPC municipal and/or industrial water/wastewater projects
- Must have experience leading, managing and developing successful project teams
- Possess excellent technical writing and communication skills be independent and resourceful