



Example of Warranty Analyst Job Description

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Our company is searching for experienced candidates for the position of warranty analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for warranty analyst

- Maintains tracking system of warranty replacement parts
- Serves as primary analyst of Ford DDL-EASI system
- Gathers and distributes data for monthly quality and warranty reports
- Performs other duties in support of Business Unit goals and objectives
- Collaborate with internal and external partners alike, including
- Forecast and supply against the EW and other competing demands for returned assets
- Manage 3rd party testing and refurbishment services for EW fulfillment
- Measure service levels and key performance metrics (KPIs)
- Develop effective business intelligence via reliable reporting & data analytics
- Manage program financials including month-end reporting, payment reconciliation and budget forecasting

Qualifications for warranty analyst

- Able to present information clearly and effectively to a variety of audiences, including the executive level
- Ability to act proactively, independently, and decisively to quickly assess needs and identify logical solutions
- Ability to think creatively and act strategically
- Associate's degree or high school diploma plus minimum four years experience in related field

