



Example of Warehouse Handler Job Description

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Our innovative and growing company is looking for a warehouse handler. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for warehouse handler

- Verifies necessary material movements and paperwork to ensure correct physical and system movement of material
- Required to stand or walk for extended periods of time, use hand and fingers to handle or feel tools or computer equipment
- Load products, parts, or merchandise into designated packages, boxes, crates, or other receptacles
- Remove shipped materials from delivery vehicles and move to designated storage area
- Operates hand truck or various truck from our fleet of trucks (fork, reach, picker) to move or convey shipments
- Assembles finished good orders and loads shipments based on established standard operating procedures
- Receives incoming shipments based on established standard operating procedures
- Prints and pulls warehouse transfers and orders
- Receives, inspects and stores merchandise or materials
- Executes all aspects of shipping orders and receiving product from outside vendors

Qualifications for warehouse handler

- Perform physical inventories and cycle counts

- 3 or 4 day work weeks as a base schedule
- Must be available to work voluntary and mandatory overtime!
- No experience necessary - we train!