Example of Warehouse Distribution Manager Job Description

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Our innovative and growing company is looking to fill the role of warehouse distribution manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for warehouse distribution manager

- Identify ways to optimize inventory through stocking strategies
- Synthesize and present analyses and recommendations to senior leadership for decision-making
- Simultaneously manage multiple projects and tasks while effectively influencing, negotiating, and communicating with internal stakeholders and vendors
- Evaluate and implement best-in-class network design and optimization tools
- Assures order picking, delivery and other related processes are followed to meet production schedules
- Develops and recommends annual budget requirements for the distribution center
- Implement changes in procedures as needed to ensure stock in safeguarded, stored, and picked accurately
- Manage and lead warehouse management team
- Assist with leading and managing loaders within the warehouse
- Maintain the inventory system to aid in production scheduling Communicate and collaborate cross-functionally to assist team to solve operational issues

Qualifications for warehouse distribution manager

- The ability to walk throughout a 10-15 acre storage yard, along with performing some physical labor – bending, lifting, , is required

- Potential or experience to lead people
- 4 - 6 years related Grocery/Distribution Center
- Flexible with schedule – may be required to work nights/weekends
- Grocery Industry or related business experience - highly preferred