



# Example of Warehouse Associate Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our company is growing rapidly and is searching for experienced candidates for the position of warehouse associate. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for warehouse associate

- Ensure posting of outbound deliveries using SAP
- Ensure safety of shipment
- Report and replace any item prior to packing
- Posting delivery orders
- Handle daily cycle counting of assigned areas
- Handle year-end and general inventory procedures
- Stack product on pallets in accordance with proper selecting procedures
- Select orders within various temperature zones, including Dry, Cooler, and Freezer areas
- Have PIE (power industrial equipment) experience
- Be able to navigate using local maps, GPS devices

## Qualifications for warehouse associate

- Able to sit or stand and walk throughout the scheduled work shift
- Ability to handle stressful and demanding situations
- Adaptable to a diverse and changing work environment
- Willingness to take initiative in solving problems
- Successful completion of a pre-employment medical examination, drug test, and background check
- 1 year of previous warehouse experience