## **Example of VP, Real Estate Job Description**



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Our company is growing rapidly and is looking to fill the role of VP, real estate. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for VP, real estate

- Monitor, measure and communicate talent development progress to senior leaders
- Lead in alignment with the strategic vision and the organization's short and long-term goals
- Leverage customer insights to identify business opportunities and product strategies
- Propose projects that will increase market share or create new categories of applications
- Assist marketing and IT with needs assessment regarding tools which increase sales associate productivity and recommend training delivery strategies
- Collaborate and work with other learning leaders to create and support a coaching environment within the company
- Communicate any risk or issue that may hinder or impede the successful execution of the learning strategy or future business with customers
- Create and implement services that impact and add value to the organization as a whole
- Unify and provide strategic direction and leadership to a facilities team (insourced and outsourced) who oversee both building operations (repairs and maintenance, HVAC, porterage, janitorial, ) and manage the daily operations of the site (space set-ups, occupancy planning and moves, security, EH&S programs, reception and mail services)
- Work with Century 21 Real Estate executive leadership and customers to define the sales learning needs of the organization and communicate them to

## Qualifications for VP, real estate

- Proficiency with accounting and property management software systems
- Proficiency in Microsoft Word, Excel and PowerPoint programs
- Highly motivated, intelligent and organized
- Knowledge of major European real estate and lending markets
- Good knowledge of European languages other than English is not required but is preferable
- Ability to work with and management a variety of third-party service providers such as asset managers, property managers, leasing agents, appraisers, etc