



Example of VP, Internal Audit Job Description

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Our company is hiring for a VP, internal audit. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for VP, internal audit

- Deliver and communicate audit results to executive management and the Audit Committee
- Apply extensive industry knowledge and technical expertise and support the audit team in learning and developing through proactive analysis and shared experience
- Provide thought leadership to executive management and the Audit Committee in terms of leading internal audit and internal control practices
- Monitor continuous improvement of audit methodology and practices through the adherence to documented procedures and standards (best practices), ensuring consistency of working practice and quality of employees across all audit teams
- Maintain relationships with key stakeholders, including the Audit Committee chair and other members, board level executives, and regulators
- Provide internal clients with an understanding of internal audit expectations
- Direct and manage all aspects of Internal Audit Department's activities, including the planning of audits and projects, execution of fieldwork, and reporting of audit results to management
- Hire, manage and build bench strength in the Internal Audit team and Develop and manage the budget for the internal audit department
- Work closely with the Chair of the Audit Committee and Audit Committee Members including preparation of Internal Audit dashboards, reports and quarterly reporting

Qualifications for VP, internal audit

- Ability to blend exceptional attention to detail with an ability to retain strategic direction within a rapidly evolving business culture
- Ability to produce high quality work products for both the IT groups and Senior Management
- Experience in managing and/or interacting with applicable regulators is preferred
- Proficiency in financial systems and Microsoft Office suite are required
- Proven track record of managing a cross cultural team in a fast paced environment handling multiple tasks simultaneously
- Certified Internal Auditor (CIA) required