## **Example of VP, Corporate Job Description**



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Our growing company is hiring for a VP, corporate. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for VP, corporate

- Initiate and encourage innovation and forward-looking workplace strategies
- Monitor, participate, and enable best candidate interviewing process using a competency based assessment methodology
- Maintain accurate and organized documentation on all candidates, searches,
  and other recruiting activities to ensure a safe and thorough audit if required
- Participate actively and effectively with other Recruiting and Human Resources colleagues
- Partner with HR Business Partners to identify internal talent
- Work with and direct the efforts of a Recruiting Coordinator
- Influence hiring managers on the importance of Diversity in the Recruitment process
- Directs the coordination of enterprise-wide CSR initiatives
- Represents the company in the community (civic, non-profit, education) to advance the company's reputation
- In collaboration with senior leadership, develops appropriate goals, metrics and processes for measuring the Company's performance with respect to CSR

## Qualifications for VP, corporate

- Sell and Manage Company-Wide Large Scare Share Deals (National Sales)
- Serve as backup to any National Sales Manager
- Accompany National Sales Managers on calls
- Meet regularly with NSM/Rep Firm discuss rep performance, market/agency

• Sell and Manage Cost Per Lead Shops