



Example of Unified Communications Job Description

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Our growing company is searching for experienced candidates for the position of unified communications. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for unified communications

- Work closely with enterprise Architecture teams in analyzing, designing, and implementing server technologies that will accommodate scalability, security, and redundancy requirements, and meet the organization's service level agreements
- Provide oversight in the development, implementation and maintenance of server policies and procedures
- Anticipate, identify and resolve problems affecting infrastructure systems performance, efficiency, and availability
- Advise and provide strategic recommendations to ITS leadership
- Perform all administrative tasks relating to staff personnel including evaluation, performance reviews, hiring/termination of personnel, training and education for career advancement
- Manage vendor relationships, contracts, service agreements and invoices
- Assist in budget planning and oversight
- Oversee voice and data projects and change control
- Must have Bachelor of Science degree and certifications in Polycom, MCSE communications or Audio Codes SBCs associate are preferred
- Ensure optimal operation of all Corporate Voice & Video hardware and applications

Qualifications for unified communications

- 3+ Years working with Microsoft C#

- Expertise in Microsoft Communications Technologies (OCS 2007, Lync 2010, and or Lync 2013 and related Instant Messaging Technologies)
- Experience deploying, managing, and troubleshooting Office Communications Server 2007, 2007 R2, and Lync Server 2010 Direct experience with OCS/Lync in high availability scenarios
- Strong understanding of Microsoft Core Technologies
- A background in Enterprise network concepts and systems support procedures are essential