



Example of Underwriting Job Description

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Our innovative and growing company is hiring for an underwriting. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for underwriting

- Generating Broker and Reinsurer correspondence in electronic format (i.e., e-mail, eFax) related to transaction processing and informational follow up requests using free-form letters, predefined or approved templates
- An understanding of basic commercial auto insurance underwriting
- Review, analyze, and interpret business metrics and reports
- Keep alert to industry and marketplace changes and share information with other underwriters and department managers
- Must be experienced in problem solving, quality control and loss containment initiatives
- Have the creativity and underwriting skills to develop, implement and control pricing and a risk selection standard that supports strategic objectives and achieve desired financial goals
- Effectively work with Actuarial, Claims, Loss Control, Operations, Finance, Information Technology and Premium Audit resources
- Work closely with staff at all levels to optimize productivity and service
- Lead and manage through influence vs
- Technical and training support for all HD Dealers (Weekends and Holiday's may be required)

Qualifications for underwriting

- Must be a currently enrolled graduate student pursuing a degree in business and/or real estate

- FLMI a plus or actively working toward
- Operational experience as a lead preferred
- Excel, Business Objects, and reporting proficiency to create and analyses data/metrics for desired results that will meet or exceed goals