



# Example of Ultrasound Technician Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of ultrasound technician. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for ultrasound technician

- Maintains specialty service with adequate supplies and acts as resource to other staff members regarding that service
- Organizes the functions of the department, through the appropriate assignment of responsibilities, delegation of authority, and overall direction of work - flow process
- Communicates with Director, medical staff, employees, and other departments to coordinate efforts, meet special needs, and address problems or concerns
- Ensures department compliance to JCAHO, and all applicable governmental agencies (city, state and federal)
- Assures adequate levels of supplies are on hand to perform procedures
- Monitors and controls department productivity
- Assumes 24-hour accountability for department activities
- Assures that timely and accurate communication of patient results is done without compromising security and confidentiality
- Assures patient care needs are met as appropriate
- Assures accurate information, documentation, and charging

## Qualifications for ultrasound technician

- Provides constructive feedback and updates to the department supervisor to insure overall operations run smoothly and consistently with hospital wide

- Adheres to policies that are implemented to prevent or reduce the risks to patients, employees, and visitors
- Minimum of three (3) years of experience working in Maternal Fetal Medicine (MFM) and/or Perinatology is highly preferred
- Minimum of three (3) years of experience working in an OBGYN practice/clinic is required
- Breast Ultrasound experience preferred
- Current unencumbered Oregon license in Sonography required