Our company is looking for an UAT analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for UAT analyst

- Working with the testing automation team to have regression testing built out
- Executing regression scenario automation using SmartBear Test Complete
- Identify, based on release notes and demos, what new functionality needs to be tested
- Creating test scenarios during the Agile SAFe cadence
- Work with stakeholders to understand areas or risk and concern to understand areas of concentration needed to be tested for the upcoming release
- Executing test scenarios and submitting defects in both formal UAT cycle early UAT
- Formalize a measurement process for success
- Create reporting to be consumed by stakeholders of tested areas, scope tested and issues found
- Support warranty (post release) cycle
- Perform weekend testing for SWP releases

Qualifications for UAT analyst

- Experience and a working knowledge of various aspects of Payables/Receivables Check processing, Check collections & disbursements
- Graduates with good academic record

- Ability to create test scripts/test plans for UAT
- Ability to support payroll operations / administer payroll through Peoplesoft systems, problem solving skills