



# Example of Training Manager & Development Manager Job Description

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Our growing company is searching for experienced candidates for the position of training manager & development manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for training manager & development manager

- Actively pursue and participate in training and education activities that improve project management, technical writing, product knowledge, and instructional design skills
- Improve company culture and org health through role modeling, change stories, health actions, workshops and health initiatives
- Design, execution and measurement of short- and long-term training programs for the Hospital Team(s)
- Design, execution and measurement of short- and long-term advanced training programs for the Therapeutic Specialist Team(s)
- Lead a team of trainers, coaches, content development, and training delivery teams focused on developing Partner Success teams' skills in our US and international locations
- Develop the Operating model & infrastructure for training and development programs by establishing standardized methods for delivery, evaluation, measurement, performance
- Assess and track training effectiveness using metrics, linking decisions to business results
- Collaborate with corporate stakeholder organizations to fully understand commercial business goals, objectives, key projects, and performance challenges
- Collaborate with dealer stakeholders to assess competence, identify gaps and seek input into identifying training needs

the annual learning business plan process and within corresponding project budget allocation

## Qualifications for training manager & development manager

- Professional Human Resource Certification or Senior Professional Human Resource Certification, compliance certification or certification in another HR specialty preferred
- Excels in strategically anticipating obstacles and then planning and implementing innovative solutions in a timely manner
- Ability to mentor peers in their leadership development
- Ability to promote a positive work environment where team members feel both appreciated and challenged
- Leads by example in professional presence during business interactions and mentors others to do the same
- Ability to continuously drive results through others by leveraging their strengths and abilities