



Example of Training Manager & Development Manager Job Description

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Our growing company is searching for experienced candidates for the position of training manager & development manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for training manager & development manager

- Manage end-to-end training project plans, instructional design, and authoring of content, incorporating industry best practices to ensure all facets of training programs are instructionally sound and of high quality
- Manage the development, design and implementation of new and ongoing talent and development initiatives and assessments
- Develop and facilitate classroom training
- Conduct ongoing training and development needs assessments and align training objectives with overall company business goals
- Develop and deliver/facilitate training programs aimed at addressing employee developmental needs
- Develop in-house self-paced online learning modules
- Select and implement tools for delivering the learning and development training curriculum and use of an LMS
- Develop eLearning curriculum and testing modules
- Identify metrics for training program success
- Design, execution and measurement of short- and long-term advanced training programs for the Managed Markets team

Qualifications for training manager & development manager

- Prior experience effectively developing and delivering training content related to Continuous Improvement
- Resume that shows steady progression in Operations Leadership, Organizational Development, or Lean/Six Sigma program management
- Expresses thoughts, feelings, and ideas in a clear, concise, and compelling manner in both individual and group situations
- Native Dutch speaker with good English language skills, both verbal and written
- Interest in international development efforts