



Example of Training Leader Job Description

Powered by www.VelvetJobs.com

Our company is growing rapidly and is hiring for a training leader. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for training leader

- Performs any other task as required by Sr
 - Execute the plan in line with the program deployment roadmap to ensure effective training campaigns across all target audiences, working closely with the Country Roll Out Leaders
 - Partner with the Core Team on creation and maintenance of training content
 - Translate technical aspects of the P2P Transformation program into easily understood messaging to ensure an effective delivery method that properly secures the desired knowledge transfer to the audience
 - Leverage digital solutions to deliver training and strengthen the change management plan, ensuring full synchronization with the Global Communications Leader
 - Assess the impact of the human element of the change and translate into effective training plans in close collaboration with the Global Communications Leader
 - Ensure all trainings offered are inclusive of participant knowledge testing and training evaluation
 - Determine appropriate communication KPIs and report progress
 - Work closely with the COUPA Functional Admin to ensure changes needed on training as a result of a future COUPA release
 - Ensuring training programs are current and employees are trained in accordance with latest regulatory requirements at a site or business
-

- Experience selecting/developing training programs and purchasing technical training programs/equipment
- Experience identifying and establishing required training facilities
- Experience with integration of technical training within several areas of the organization
- The presence to successfully represent our client and interface with government agencies and other external organizations
- At least two-three years training design and development and relevant laboratory industry experience
- Project management, e-learning development and presentation