



Example of Training Leader Job Description

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Our innovative and growing company is looking to fill the role of training leader. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for training leader

- Work with vendor on new equipment to train others
- Flexibility to supervise and train on all shifts
- Responsible for training programs and training outcomes
- Consults with management to gain knowledge of work situations requiring training, analyzes situation and data, develops training solutions to address business needs, and conducts training sessions
- Gathers information on new products and product enhancements, developing/updating materials and curriculum design
- May develop and conduct train-the-trainer workshops
- Determines the best instructional methods for training initiatives by working closely with clients and account managers to maximize effectiveness and costs
- Tracks and analyzes course evaluations and training program effectiveness, tracking and evaluating trends, and adjusting training materials based on feedback and training results
- Identify leading edge developments in the field of corporate training and implement effective new processes to optimize training efforts and customer proficiency
- May partner with marketing to develop training communications and materials

Qualifications for training leader

- Technical Training in the Power Generation Environment (Turbines and Compressors)
- 5 - 10 years experience in running an apprenticeship programs
- Qualified mechanical Artisan
- Accredited with MERSETA (Advantage)
- Cost and Budget experience