



## Example of Trainee / Operations Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our innovative and growing company is hiring for a trainee / operations. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

### Responsibilities for trainee / operations

- Sourcing new candidates via direct search
- Cooperation with recruitment consultants
- First contacts with candidates
- Data-related tasks
- Daily communication with suppliers and fostering business relationships
- Coordinating and booking various travel services while staying on budget
- Helping with supplier and Tour Director trainings
- Quality control and performance reviews
- Assists the safe and efficient operation of process plant, systems and association equipment
- Starts-up, operates, optimises and shut down process and process-related plant, gas injection, water treatment, gas systems

### Qualifications for trainee / operations

- Previous mining or engineering internship experience is preferred but not required
- Having the willingness to relocate within the Division is highly desirable
- Must have the ability to lift 50 pounds and to stand, sit and walk for long periods of time
- Must be willing to work overtime, weekends and flexible schedules
- Ability to perform physical tasks on a regular basis, including manipulating

- Ability to learn sanitation methods to meet criteria needed to maintain the health status and ensure the well-being of mice