



Example of Traffic Management Job Description

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Our growing company is looking to fill the role of traffic management. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for traffic management

- Workpackage management
- Prepare design drawings on AutoCAD
- Liaise with Construction Dept to ensure best practice design proposals
- Prepare Health and Safety plans
- Work as a member of the design team, being prepared to undertake all of the tasks supporting the design process
- Contribute towards the departments approach to continuous improvement and utilisation of information technology
- Have working knowledge of Chapter 8 and temporary traffic management
- Have experience in using Autocad
- Have working knowledge of Chapter 8 design & codes of practice
- Be computer literate in Microsoft applications such as Excel and Word

Qualifications for traffic management

- Collaborate with and support Editors, Designers and Digital and Print Production
- Ensure creative is within digital and print specifications
- 3–5 years of experience in a traffic or project management, in an agency, creative services or related environment
- Well-organized, independent worker with keen attention to detail and follow-through on requests

