



# Example of Trading Associate Job Description

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Our growing company is searching for experienced candidates for the position of trading associate. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for trading associate

- Manage day to day account issues including excesses, urgent requests (amendments) processing payment approvals and reallocations
- Minimum 2 years program or sales trading experience
- Assist in supporting the compliance program
- Work with static data teams to update internal systems to ensure timely trade capture
- Identify system process gaps and communicate tactical recommendations to management
- Development – Design, build and deploy critical trading applications, including intraday risk management and position keeping, trade booking, pricing and EOD processing applications
- Development will be in a proprietary language (Slang/SecDB), in Java and web technologies
- Work with Senior Operations Technology stakeholders to execute regulatory logic through a single shared service
- Hands on technical design and development from a technical perspective
- Support of legacy systems

## Qualifications for trading associate

- Data driven performance analysis and optimizations
- Candidates with a GPA (or equivalent) of 3.5 and above

- At least four year experience in a bank syndications unit
- Has relationships and traded loans with LatAm banks