



Example of Trade Support Job Description

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Our innovative and growing company is searching for experienced candidates for the position of trade support. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for trade support

- Direct, review and approve product designs and changes
- Support and maintain the firm's desktop infrastructure systems
- Work shifts in accordance with trading times
- Act as a liaison between for the trading desk on any trade/settlements related issues
- Work on streamlining trade support operations to create cost benefit solutions
- Notify Repo desk of potential impact of funding position swings
- Submit for trading desk during FOMC operations via TAAPS/FedTrade terminals
- Timely intraday trade confirmation
- Participate in UAT system testing
- Assist Controllers with P&L discrepancies

Qualifications for trade support

- Strong troubleshooting skills, a problem solver - expert in identifying cause of issue and resolving it in a quick manner
- Expert in software installation and updates on desktop and laptops - Excellent in Windows 7 and Office 2010
- Extensive experience of the practical application of the risk framework through risk assessment activity and related activity
- Ability to work collaboratively and provide leadership and direction

- Capability to identify Business opportunities and the drive to crystallise these through influencing at executive level (CEO -2)