Our innovative and growing company is looking for a trade support analyst. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for trade support analyst

- Ensure prompt settlement of equity, fixed income and FX trades
- Proactively manage and correspond with both Front Office, Back Office and clients to manage product observations and notifications
- Review, reconcile and process client statements including the monitoring of Retro and Makewhole fees in Sophis
- Assist the Front Office in the opening of all new client and broker accounts
- Provide detailed analysis for the reporting of late OTC trades within the North America region
- Add expertise and assist with testing for projects and new business initiatives
- Provide daily customer margin analysis of Repo Counterparty portfolios & process margin calls when necessary
- Review regulatory margin reports & process margin calls on all FINRA 4210 margin deficits
- Articulate any discrepancies and/or issues to the Front Office and Management
- Prepare daily management reports, collatoral analysis, and cash funding figures to the front office

Qualifications for trade support analyst

- Knowledge of Supply chain or Trade finance (Front to Back) is an significant advantage
- Hands On IBM WebSphere deployment experience is MUST
- Degree Educated an advantage

- Minimum 3 years of trade support or equivalent operations experience