



Example of Trade Management Job Description

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Our company is looking for a trade management. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for trade management

- Design, implement and test solutions that fit the strategic technology stack
- Break-down complicated tasks, estimate, and deliver quality code
- Proactively identify solutions to challenging daily line issues and initiatives
- Broad understanding of all front and back office systems
- Spearhead a project or manage a process, including estimating resource requirements, establishing project timelines, assessing project costs and documenting proposed benefits
- Contribute to daily functioning of the business
- Analyze loop holes in the process and establish control measures
- Support capital market trade processing associated with syndicate offerings
- Develop sufficient expertise to be able to provide functional coverage across the team's core day-to-day functions
- Assist with oversight of the team functions and keeping a sense check on potential risk issues

Qualifications for trade management

- Proven experience in the trade lifecycle allocations, block Trades, Switch Ticketing
- Proven experience in the Desktop element of the trade lifecycle Trade Blotters, Trading systems and other user interfaces
- Minimum education to degree level or equivalent, preferably

- Fast-learner with an ability to work long hours
- Prior Fixed Income Middle Office experience preferable, particularly within Interest Rates Swaps or Options