



# Example of Tow Truck Driver Job Description

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Our innovative and growing company is looking to fill the role of tow truck driver. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for tow truck driver

- Customer Service and Sales Skill a plus
- Provide roadside assistance to customers with disabled vehicles including jump starts, fuel, lockouts, flat tires
- Transport disabled vehicles to repair facilities
- Diagnose and repair vehicles if possible
- Greet and communicate with customers in a positive and professional manner
- Maintain appearance and functionality of assigned service vehicle while keeping inventory for service equipment
- Adhere to all safety guidelines and driving laws to keep our members and their vehicles free from hazard
- Passion for helping people and exceeding their expectations while displaying strong ethics, courtesy and professionalism
- Customer service experience in the automotive industry preferred
- Must possess valid driver's license (with PA Class C or equivalent), ASE and/or Roadside Assistance and Recovery certification preferred

## Qualifications for tow truck driver

- Must possess a valid driver's license (Class A or B) and safe driving record
- Must meet Department of Transportation testing and physical requirements
- Must be detail oriented and accurate in work assignments
- Ability to perform basic math calculations and interpret road maps
- Ability to pass a physical examination required by the Department of

- Valid Class 5A Drivers License (Air Brake Endorsement is required)