



# Example of Tool Die Maker Job Description

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Our growing company is looking to fill the role of tool die maker. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for tool die maker

- Work from blueprints, sketches, or samples
- Utilize a full line of high precision measuring instruments
- Dismantle and refurbish all types of gages, instruments, dies, and mechanisms, including the drawing of sketches of required components
- Produce low volume, first run pre-production samples as necessary
- Guide others in assigned work and checking work on special bearings as requested
- Setup and operate all conventional equipment to perform the most complex machining operations required for producing precise parts within the Maintenance Department (30%)
- Exercise judgment to complete required machining tasks necessary to produce parts to specifications and meet delivery dates (5%)
- Meet daily with the Group Leader of the Maintenance Department to discuss status of projects
- Assist Group Leader with the training of the Maintenance staff as required to upgrade skills, achieve training goals, and provide maintenance support during peak vacation periods and unscheduled absences (5%)
- Support manufacturing with CNC programming for production equipment (5%)

## Qualifications for tool die maker

- Must have demonstrated initiative and leadership in fabrication, design and

- Must be a licensed forklift operator
- Attend all company scheduled internal or external training
- Certified Tool & Die Maker with Certificate of Qualification
- Minimum 3 years' experience in a stamping environment