



Example of Tool Die Maker Job Description

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Our growing company is looking for a tool die maker. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for tool die maker

- Performs the activities required to support tool making operations and to make tools required by performing all operations necessary to construct, develop, alter, fit, align, adjust, calibrate and repair tooling, experimental tooling, dies, gages, jigs and fixtures, special machines and equipment
- Works with maintenance personnel and Tool Build Technicians during the construction of special machines and equipment or Stamping tool builds to account for correct maintenance and repair of those machines and tools
- Responsible for supplying sketches to engineering, to enable drawings to be made of tooling or new special machines and equipment
- Must be capable of independently producing tools from provided tool drawings and/or I.G.E.S
- Communicates with tool designers, engineers, vendors, internal and external customers
- Must be capable of trouble shooting and problem solving during tool repair process
- Notify Supervisor of issues that affect cost and timing
- Must be capable of measuring and machining parts to print tolerances
- Must be capable of expediting tool repairs within tool room or with vendors
- Must be capable of adjusting schedules to react to changes in resources (personnel/equipment)

Qualifications for tool die maker

- 8-10 years minimum of hands on milling, turning, grinding, welding, cutting and heat treating
- Understanding and proven experience with the reading and interpretation of blueprints, schematics and drawings, GD&T (geometric dimensioning & tolerancing) and CNC programming
- 2+ years with AutoCAD highly preferred
- A minimum of 5+ years of experience in material selection and CNC programming is highly preferred
- MUST be knowledgeable in machine setup and operating procedures