



Example of Third Party Risk Analyst Job Description

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Our growing company is looking for a third party risk analyst. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for third party risk analyst

- Provide monitoring and assessment of enterprise-wide adherence to vendor management policy requirements
- Collaborate with colleagues and work towards streamlining processes
- Consistently deliver on commitments, deadlines and objectives while remaining in scope and leveraging appropriate tools, methods, frameworks, and professional standards
- Demonstrate the ability to appropriately influence business decisions, and the professional judgment for selecting the appropriate methods and techniques to do so
- Conduct third party risk assessments, applying established criteria
- Maintain thorough understanding of all business requirements to support requirements analysis
- Analyze and develop requirements for enhancements to application functionality
- Works with other Technical Security personnel to review and interpret vendor due diligence materials, including audit reports and security risk assessment questionnaires
- Involve appropriate subject matter expertise as required to resolve vulnerabilities
- Works with the Corporate Vulnerability Management team to conduct vulnerability assessments on remote hosted applications as needed

Qualifications for third party risk analyst

- Presentation software, spreadsheets
- Bachelor's degree in Business, Finance, Accounting or an equivalent combination of education and experience
- 4 years experience in risk management processes, risk identification and measurement, audit, consulting, banking or other financial services industry
- Experience using Archer's eGRC platform