Example of Territory Associate Job Description

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Our growing company is looking for a territory associate. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for territory associate

- Produces reports in a timely manner
- Manages expenses and files expense reports in a timely manner
- Keeps up to date with products and services
- Trade show participation
- Provide a positive and supportive experience for every person you speak with
- Organizing and managing a complex calendar including travel arrangements
- Prepare expense reports for the Territory GM
- Collaborate with different departments to ensure that any on going projects and needs are met up to company standards
- General assistance to the territory leadership team
- Coordinate meetings and take concise notes with clear actions steps

Qualifications for territory associate

- Ability to inspire customer confidence and provide excellent case support during surgical procedures
- Confidence, high energy, and persuasiveness with proven ability to work independently and in team setting
- Willingness to focus on self-improvement
- State insurance license desirable
- Product Demonstrations/In-Services- Lead all technical in-services for customers to include OR staff, surgeons
- Minimum 1 year sales experience or 1 year leadership experience