



Example of Technician Support Job Description

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Our growing company is hiring for a technician support. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for technician support

- Complete inventory move transactions using the inventory control system (SAP)
- Operate various types of material handling equipment for which training and authorization has been completed
- Assist with the disposal process on material designated for destruction
- Assist in handling the recycling of glass, drums, cardboard
- Maintain the warehouse and dispensing areas in accordance to the Warehouse Housekeeping guidelines
- Utilize all types of communication
- Respond to requests from customers both internal and external for supplies and information
- Learn and comply with all SOP's and associated documentation
- Learn proper staging and location areas for components and equipment
- Understand and comply with all safety programs and procedures

Qualifications for technician support

- Minimum of 2 years of successful hands-on Windows / MAC trouble shooting experience - networking, printing, and storage, multi-media peripherals such as video capture, cabling, and switches experience is ideal
- Proficient in Office products to include Word, Excel, Outlook, Entourage
- Experience with desktop remote control software (SMS, Casper, Bomgar, VNC, etc)
- Flexible schedule to support peak business operations

- Knowledge and familiarity with MS Active Directory environment including ability to manage AD objects (User and Workstation) –i.e