



Example of Technical Writer, Senior Job Description

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Our growing company is searching for experienced candidates for the position of technical writer, senior. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for technical writer, senior

- Work on software documentation and content in English
- Work within a technical writing team
- You will collaborate with software developers, product managers, information architects, quality assurance engineers, and technical support engineers to develop content
- Contributing to internal process improvements and other duties, as assigned
- Lead in driving the use of a common tool/platform and architecture for storing and sharing documentation that enhances collaboration and maintenance of materials
- Maintain the sharing platform(s) and assist users with setup and training
- Work with product, engineering, and field teams, the publications team, to design and write effective online help and other documentation for IT administrators and other customer audiences
- Take ownership of areas of content, revising current documentation to cover all information needed by customers for each release, and being responsible for verifying and publishing quality documentation on schedule
- Learn, use, and help improve our documentation and processes, working with the rest of the technical publications team and the extended team of subject matter experts
- Coordinate with customers for documentation templates/formatting

Qualifications for technical writer, senior

- Experience with book design, page layout, readability requirements and tailoring documentation to specific audiences
- Strong sense of accountability and urgency in meeting tasks
- Able to work independently, within a cross-functional team environment
- Experience working in an Agile development environment to gather information and manage project timelines
- Experience documenting software APIs, and SDKs for a technical audience