



# Example of Technical Specialist Job Description

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Our company is growing rapidly and is looking to fill the role of technical specialist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for technical specialist

- Develop the design artifacts (Solution document, Architecture decisions) as defined by the Insurance Design Authority, and the Enterprise Architecture definition guidelines
- Prepare and reviews details designs in order to ensure compliance with roadmaps, and completeness
- Facilitates meetings for reviewing technical architecture, decision making and problem solving
- Mentors TSA's from the assigned project
- Provide second level problem determination and incident resolution for all CTC Intel-based desktops hardware, operating system and application problems according to documented SLA's
- Provide remote administration and software distribution to client base
- Provide ad-hoc user training
- Provide technology implementation services for both operational functions and IT project delivery organizations
- Fulfill service requests such as the installation of new hardware and software deployment via SCCM 2007
- Troubleshoot, deploy, remediate, and implement software/hardware

## Qualifications for technical specialist

- Software skills should include Microsoft PowerPoint, Adobe PhotoShop or equivalent, general experience working with MacIntosh and Windows

- Bachelor of Science, or equivalently, 4 years work experience in datacenter or lab IT services
- Basic network admin skills required
- MSCE/MSCA desired
- Combination PC/MAC/Linux experience desired
- Due the nature of our work, experience with audio-video equipment is a plus