



# Example of Technical Relationship Manager Job Description

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Our company is growing rapidly and is looking to fill the role of technical relationship manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for technical relationship manager

- Lead IGAPP event planning efforts and the coordination of materials, messaging, to support IGAPP's event goals
- Assist the IGAPP Marketing team in expanding the discoverability of IGAPP and the Government App Store through the use of creative marketing materials, social media posts, and participation at outreach events
- Assist Vendors through the entire approval process - answering questions and recording feedback used to shape the future of the program
- Coordinate and participate in Vendor App Offering Discussions/Demos to evaluate the App capabilities and potential use for the Government
- Participate in all Review Boards to receive, facilitate and answer questions about the Vendor(s) and their App(s)
- Collaborate with the IGAPP Contracts Manager to ensure completion of contract documents by vendors throughout the approval process
- Lead and manage client initiatives related to implementations of new custom solutions
- Serve as the overall business project manager for special research projects
- Advanced knowledge of credit reporting industry with direct bank or lender experience
- Demonstrated ability of driving to successful completion the creation and implementation of custom solutions focused on prospecting , account management and analytics platforms

- Experience in operations with demonstrated progressively increasing responsibility, with a proven track record in process improvement and operational excellence in support of scaling a given business function
- It is highly desired that the candidate has several years of direct Customer Relationship Management experience
- Must be located in Paris metro area and within a reasonable radius to support regular (on-site) customer engagement
- Excellent customer engagement and relationship development skills and have the ability to articulate customer requirements and priorities
- Implement processes and systems to provide quick yet thorough responses to internal and external partner requests and requirements
- Gather product requirements from PMs and PMSCs globally and work closely with Product, Product Marketing, Pre-Implementation, Implementation, and Integration Solutions teams to ensure product is a great fit for partners