



# Example of Tech Business Analyst Job Description

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Our innovative and growing company is looking for a tech business analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for tech business analyst

- Partner with QA on testing activities and needs
- The Business Analyst Intern will help implement the organizational training strategy by working on small projects from discovery to implementation and assessing its outcomes
- You aid in identifying training and developmental needs that drive suitable training initiatives to enhance employees' skills, performance, productivity and quality of work
- You will get to work with all levels of the organization (Executive to Front Line Staff)
- Technical acumen in with a training background is required
- Motivating the team and create a work environment that supports experimentation, learning and continuous improvement
- Publish the team burn-up/burn-down for MVP delivery, or otherwise identify and publish other metrics of the team's progress
- Perform and lead business analysis for information technology projects that support key business initiatives, and provide upgrades and enhancements to existing strategic applications/systems
- Act as liaison between business units, development teams and vendors, frequently serving a consultative role balancing the complexities of business requirements against implementation constraints
- Translate business needs into technical requirements to ensure all systems support and conform to business needs and specifications

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- Knowledgeable in the banking industry
  - Understands the financial services industry and competitors the overall vision of Consumer & Community Banking and connects business strategy to LOB goals
  - Customer-focus mindset while understanding and working within internal and external constraints (i.e., capacity, timeframe, roadmap dependencies)
  - Experience performing in Automation test execution is a plus
  - Experience with automation tools QTP, VB scripting, BPT is a plus
  - Prior experience on applications analysis, design and development, preferably on Unsecured Leading applications such as credit card acquiring and issuing