



# Example of Tech Business Analyst Job Description

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Our growing company is looking for a tech business analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for tech business analyst

- Communicates strategy to team members and business partners and delivers tasks in support of IT vision/strategy
- Financial analysis and financial data quality review
- Implementation of a new Digital Record and Edit system for Turner Sports
- Upgrade of the London Digital Record and Edit System
- Upgrade of the New York Digital Record and Edit System
- Solicit business requirements and provide a gap analysis to identify and prioritize key needs in the subsequent phases of the Sports project
- Solicit and analyze user feedback
- Represent IT Business Consultant team in project meetings
- Draft communication to end users to provide information on project updates and new feature enhancements
- Create a Customer Portfolio Database for the users of the various production services

## Qualifications for tech business analyst

- Strong presentation skills – ability to synthesise complex information and communicate it in a concise & compelling manner
- Consequences of decisions carry a moderate risk to the organisation
- Approx 8-10 years proven IT or business experience gained in a large multiple outlet retail organisation

- Retail business knowledge in areas of Omnichannel, Product, Finance and Stores preferred
- Experience of large-scale system implementations preferred