

Example of Team Lead Job Description

Powered by www.VelvetJobs.com

Our company is growing rapidly and is hiring for a team lead. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for team lead

- Setting direction for learning programs, career planning, talent management and or organizational change initiatives
- Technical experience and knowledge with certain audit and grants-related Federal guidance, including, but not limited to Financial Integrity Act (FMFIA) program requirements and grants administration and management (2 CFR Part 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards)
- Coordinate work streams within a given task order
- Ability to take instruction from Project Manager and translate into execution of work
- Provide on-the-job training to employees by demonstrating proper techniques
- Developing financial models, perform due diligence, create business plans, and provide decision support to business management for strategic initiatives, business expansion and product development
- Partnering with the product management team for the business planning process including validating revenue models and quantifying incremental resources (capital, expense & headcount) for calendar year initiatives
- Presenting recommended solutions and alternatives to management based on analysis of trends, profitability, and growth opportunities
- Partnering with business to develop annual sales targets in order to deliver revenues growth and, forecast revenue growth based on analyzing the sales

Qualifications for team lead

- Must be in good standing on attendance and cannot be on a final warning
- Must have Team Lead and OM signed off to be considered
- Desired 3-5 years experience in a call center environment, preferably with international travel exposure
- Must possess clear, concise, and professional verbal and written communication abilities
- Must have mastery level proficiency in both English and Spanish
- Mastery level proficiency in English, Spanish and Portuguese preferred