



Example of Tax Senior Associate Job Description

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Our innovative and growing company is searching for experienced candidates for the position of tax senior associate. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for tax senior associate

- Reviewing fund/investment level partnership tax returns, REIT and corporate return reviews, workpaper preparation, and book to tax analyses
- Working closely with other tax team members and accounting staff the firm's outside tax advisors
- Serving as the primary link to external administrators
- Assisting with FATCA, FBAR, book accounting matters, securities position analysis
- Reviewing fund/investment level partnership tax returns, various tax products and corporate return reviews, workpaper preparation and book to tax analyses
- Federal and state tax reporting, tax estimate calculations, entity election maintenance and operational functions, including payment processing and notice resolution
- Working closely with the Accounting staff our outside Tax Advisors
- Preparing and reviewing federal, state and local income tax returns for individuals, trusts, partnerships and corporations, with a concentration in trust tax returns
- Trust and Estate Tax planning
- Strong grasp of tax rules for top bracket income earners

Qualifications for tax senior associate

- 4+ years of Hedge Fund Tax experience

- 2+ years of current or recent Tax Generalist experience from a competitive CPA firm
- CPA or MST a plus
- Knowledge of OneSource Tax Provision and OneSource RS Income Tax software desired
- Knowledge of SAP, Hyperion, and/or HFM financial software desired