



Example of Tax Management Job Description

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Our innovative and growing company is hiring for a tax management. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for tax management

- Involvement in various Business initiatives and Tax Legislation changes
- Lead and act as SME for CRS analysis and implementation
- Align QI, FATCA and CRS processes and identify common activities that can be streamlined
- Responsible for review and implementation of new US regulatory initiatives such as Section 302, 305, 305(c) and 871(m)
- Lead the review and implementation of the Common Reporting Standard regulatory requirement through participation in working groups
- Ensure appropriate feedback, resolutions and implementation of new regulations, laws, legal and regulatory requirements
- Responsible for streamlining various US regimes' (QI, FATCA, CRS) and its processes that are consumed by the US and International Tax group reducing risk, increase efficiency and allocation of proper resources
- Developing and implement internal processes and control, system enhancements to align various business rules that are business specific for QI, FATCA and Cost Basis processing
- Manage FATCA Compliance Framework to hold process owners accountable for FATCA compliance and monitor and assess impact of new regulations, laws, legal and regulatory requirements
- Keep current on tax rules and regulations (legislation, tax issues,) through independent study, partnership with the US and EMEA Corporate Tax Teams, the EMEA Private Banking Tax Operations Team and contact with the Swiss

Qualifications for tax management

- Knowledge of general process controls, with knowledge of database, spreadsheet applications, and data modelling, including Microsoft Excel, Access and other Office applications
- Student in the last semesters of administration, accounting or finance career
- Availability of 9 months, working part time
- Excel intermediate
- Tax extra courses is a plus
- An exceptional academic background