



Example of Talent Development Program Job Description

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Our innovative and growing company is hiring for a talent development program. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for talent development program

- Design and develop mobile and LMS deployable elearning courses
- End-to-end ownership of leadership development programs and processes
- Through the use of interviews, focus groups, surveys , assess current and future skills needs for Canadian Operations, cross-functional population of leaders
- Conduct external research on best practices and innovation within Leadership & overall people Development
- Provide thought leadership on best methods to develop our current leaders to that next level or opportunity and emerging leaders
- Produce White Papers and written reports that analyze and interpret assessment findings
- Manage the development of programs
- Maintain a cross functional stakeholder group of GMs and Directors
- Partner effectively with the field HR teams and leaders across APAC who will help to implement the various leadership development programs
- Work in collaboration with key stakeholders to develop and collate an annual Training Plan (Q3-Q4) each year to build leadership capability and assist in achievement of company goals

Qualifications for talent development program

- At least 1 year of project coordinator experience

- At least 1 year of experience with Microsoft Office
- At least 2 years of project coordinator experience
- At least 1 year of employee-facing communications experience