



Example of Talent Acquisition Advisor Job Description

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Our growing company is looking for a talent acquisition advisor. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for talent acquisition advisor

- Success is measured on business satisfaction, quality of hire, strength of critical talent pipeline, candidate experience, time to hire and return on recruitment spend and investment
- Participate in the development and implementation of new methods to attract talent
- Develops and delivers broad ranging company solutions that will apply expert methods, align with company objectives ensures adherence to company standards
- Applies project management concepts (e.g., designs and develops project timeline,) and coordinates with subject matter experts and/or clients to ensure timely and accurate project completion
- Develops and maintains relationships with subject matter experts and/or company leaders and ensures outcomes are measured, accurate and relevant
- Partners with key stakeholders across geographies, business areas and facilities to create cohesive and repeatable enterprise solutions balancing specialist needs with the common benefits for the organization
- Applies broad understanding of operations, company, and enterprise utilizing systems thinking to proactively address customer needs and link business to effective workforce strategies
- Researches, educates, and applies best practice trends based on needs of the department/company/enterprise
- Incorporates company business practices into communications and deliverables to illustrate best practices that should be utilized for maximum effectiveness

comprehension of applicable behaviors, policy adherence and practices

Qualifications for talent acquisition advisor

- Adept at setting and managing multiple expectations
- Strong teamwork orientation the ability to work independently, with little supervision
- Previous experience recruiting for healthcare positions in a payer environment
- Supporting the effective implementation and application of National/Regional HR policies, programs and processes within the Mining Business Unit
- 5+ years of business strategy design and execution
- Continues interaction with candidate till the time the candidate joins the organization