



Example of Systems Business Analyst Job Description

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Our company is growing rapidly and is looking for a systems business analyst. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for systems business analyst

- Adheres to enterprise process standards and contributes to and recommends process improvements to ensure consistent deliverables
- Document business, technical, security, risk, standards, and other requirements as applicable
- Liaison between departmental end-users and I.T
- Utilize a strong systems focus to lead process change to improve the scalability of Master Data Management
- Provide quantitative and analytical insight on planning and purchasing processes
- Provide advanced analytical support and appropriate data to assist Supply Chain Leadership in developing their strategies and drive leading-edge thinking
- Provides assistance to supply chain staff in reviewing, recommending, and implementing system enhancements
- Ensure each renewal related data element has a clear definition with an identified source
- Reconcile renewal sales data from multiple systems such as Zuora contracts, Oracle, and Business Intelligence Bookings data area
- Triage the root cause of each data discrepancy and rectify the data error by

Qualifications for systems business analyst

- Demonstrated track record of extracting business requirements via JAD sessions

- Solid Business Analyst skills, including experience interviewing stakeholders/subject matter experts to gather and document business requirements, process mapping, meeting summaries
- Bachelor's degree in Information Systems, Business Administration, Finance, Accounting, or other related fields of study
- Requires strong analytical, organizational, and problem solving skills interpersonal skills with the ability to work with management, peers, and IT staff