



Example of Systems Business Analyst Job Description

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Our company is growing rapidly and is hiring for a systems business analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for systems business analyst

- Ensure projects are delivered on time, adheres to high quality standards, and meets customer expectations
- Think creatively to help drive simple and efficient solutions to complex problems
- Assist with formulating recommendations to improve business workflows
- Considers the business implications of the application of technology to the current and future business environment and domain functions
- Maintains awareness of and communicates new developments in software/system process improvement
- Contributes to the implementation of complex systems through business and process analysis, solution formulation and recommendation
- Assist with research and gathering information for projects
- Assist with quality assurance, testing, and benchmarking of budget systems software
- Assist with software development projects
- Provide personnel and human resource support

Qualifications for systems business analyst

- Possesses excellent analytical abilities and Advanced Excel skills
- Plan requirements following PMF /AMF/ SDLC requirements process
- Sound knowledge of tools (e.g., MS Office, CDP, TSO, SAS) within own area
- Sound understanding of businesses supported

- Ensure enterprise tool (Quality Center) is leveraged as repository for requirements, test cases and defects