Our growing company is searching for experienced candidates for the position of systems analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for systems analyst

- Manage the day-to-day activities and delivery schedule with the ERP implementation partner
- Analyze and verify requirements for completeness, consistency, comprehensibility and feasibility
- Evaluate systems and identify gaps between user requirements and system capabilities
- Assist users with determining deliverables, creating system test plans, identifying test scenarios, managing user-acceptance testing and conducting roll out
- Ability to self-manage individual projects and meet deadlines
- Collaborate with vendors and/or developers on application specifications and system enhancements to ensure appropriateness of design and delivering resolution of issues
- Automate systems management to track IT assets, patch management and software distribution
- Research, recommend, and implement hardware and software purchases and configurations to meet user needs and to help ensure compatibility with university systems and architecture
- Participate in the validation of database entries from both unit and student quota requirements
- Communicates with multiple school quota stakeholders

- Is proactive in seeking ways to improve current processes and practices
- Must have excellent communication, organizational, and presentation skills
- 5-7 years' domain experience relevant to supported business function
- Five (5) years of experience that includes three (3) years relevant experience in technology solution development, production, test and integration of systems and operating systems
- Demonstrated abilities to interface effectively with the Government
- Demonstrated ability to develop and support technical positions and to justify technical recommendations