



Example of Systems Analyst Job Description

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Our growing company is hiring for a systems analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for systems analyst

- Interfacing with programs to assist them in technical planning and execution of technical activities and to assess their technical risks
- Able to work independently within a group/team environment
- Installing, supporting and maintaining IT infrastructure technologies, such as servers, storage, Citrix, VMWare and Active Directory, planning for and responding to service outages and other problems
- Assisting project teams with technical issues, technical analysis and support of the IT infrastructure
- Being on-call 24/7 support of degradation of service
- Participating in an on-call rotation for support
- Meeting the expectations and requirements of internal and external customers
- Obtaining customer information and using it to assist the department to improve products and services
- Establishing and maintaining effective relationships with customers and gains their trust and respect
- Establishing and leading continuous service improvement initiatives pertaining to customer service and process improvement

Qualifications for systems analyst

- Must be able to multi-task and manage time in order to meet varying deadlines

- Strong hands-on person who can help drive technical development projects
- Preferred knowledge of JDeveloper and Oracle's XSL templates
- Knowledge of Biztalk is preferred but not required
- Knowledge in Oracle database schemas and the use of Oracle standard APIs