



Example of System Technician Job Description

Powered by www.VelvetJobs.com

Our growing company is hiring for a system technician. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for system technician

- Responsible for restoring and maintaining systems configuration
- Prepare activity and progress reports regarding support activities
- Respond, investigate, and correct problems
- Responsible for backing up and restoring profiles manually and automatically
- Must be able to install/troubleshoot network and local printers
- Working to agreed SLA's in order to install and resolve customer issues in a timely manner
- Responsible for re-installing commercial and government off-the-shelf products (COTS and GOTS)
- Must be able to backup an outlook profile and restore mailboxes, calendars and .pst (personal folders) files
- Also performs same functions for peripheral devices such as scanners and printers
- Provide system administration monitoring and support for all Kofax queues ensuring timely and accurate flow of invoices and exceptions

Qualifications for system technician

- NAVSEA senior level qualification/certification in Combat Systems Alignment or nearing completion of qualification/certification
- U.S. military service veteran or experience working with the U.S. military and interfacing directly with uniformed military personnel, understanding military protocol and Chain of Command

programs of a similar level and scope

- CompTIA Security+, MCSE, or MCSA Certifications
- Experience with recording solution sets in the Remedy knowledge base
- Degree in the field of Information Technologies